

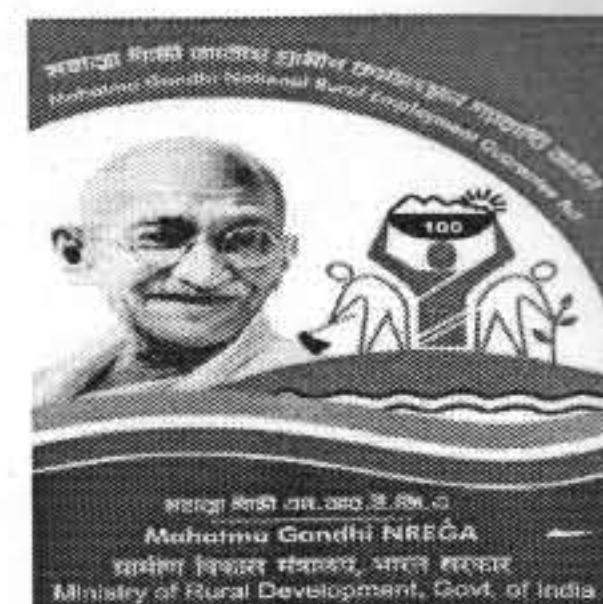


**GOVT. OF WEST BENGAL  
OFFICE OF THE D.P.C.(MGNREGS)  
&**

**DISTRICT MAGISTRATE, JALPAIGURI  
(MGNREGS CELL AT ROOM NO- 05, 2<sup>nd</sup> FLOOR  
COLLECTORATE BUILDING, JALPAIGURI)**

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**Memo No. 1358/ MGNREGS**

**Date: - 08/10/2013.**

**Sub - Allotment of Administrative Expenses under MGNREGS**

As approved by the District Magistrate and District Programme Coordinator, MGNREGS- WB., Jalpaiguri the following funds under MGNREGS amounting to **Rs- 19,00,000.00 (Rupees – Nineteen lakh)** only have been sub-allotted to the Programme Officers of 13 Blocks of Jalpaiguri district as Administrative Expenses under MGNREGS. The sub-allotted fund is to be made out of the available fund under MGNREGS.

**Fund shall be spent only for the purpose it is sanctioned. The P.O & B.D.O will submit requirement of fund time to time to this office along with Utilization Certificate. Further funds will be released only after fulfillment of the conditionality of 100% uploading of the MIS data as imposed by Govt. of India.**

Sl. No.	Name of the Block	Amount sub allotted as Administrative Expenses (in Rs)	Name of the Bank	Name of the Branch	Fund transfer A/c no.
1	Sadar	1,60,000.00	SBI	Jal. Main	11188173182
2	Maynaguri	1,60,000.00	SBI	Jal. Main	11188173126
3	Dhupguri	1,60,000.00	SBI	Dhupguri	11383362338
4	Mal	1,60,000.00	SBI	Mal	11251519596
5	Matiali	1,20,000.00	SBI	Mal	11251519530
6	Nagrakata	1,20,000.00	SBI	Mal	11251519563
7	Falakata	1,60,000.00	SBI	Falakata	30060575533
8	Kalchini	1,40,000.00	SBI	Hamiltonganj	11235639233
9	Alipurduar-I	1,40,000.00	SBI	Alipurduar	11460751291
10	Kumargram	1,40,000.00	SBI	Kumargram	11852407027
11	Rajganj	1,60,000.00	SBI	Jal Main	11188173159
12	Madarihat-Birpara	1,40,000.00	SBI	Birpara	30058907519
13	Alipurduar II	1,40,000.00	SBI	Alipurduar	11460751279
	<b>Total:-</b>	<b>19,00,000.00</b>			

  
 Addl. District Programme Coordinator  
 MGNREGS, Jalpaiguri  
 &  
 Addl. Dist. Magistrate (G), Jalpaiguri



The PO & BDO is to utilize the fund for the following purposes: guided vide order no.3337 (10)/ P&RD /P/18S- /06(Pt), dated-15/06/2006 under approved administrative expenses on items are as follows:-

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense:-
  - a) Mobility support to the Block (Inspection of schemes).
  - b) Documentation of important events, Success stories, Annual report, Training manual etc. under MGNREGS.
  - c) Training of PRI members and other functionaries for this scheme including Supervisors.
  - d) IEC Campaign for awareness guarantee for this Act & Scheme.
  - e) Outsourcing of Data Entry work (VLE).
  - f) Printing of Statutory forms, Register, Leaflet, Banners, Wall writing etc. for IEC.
  - g) Stationery and Peripherals.
  - h) Office furniture and equipments.
  - i) Capacity building of SHG's and other Stakeholders for the purpose of this scheme.
  - j) Social audit of works implemented under this scheme.
  - k) Muster Roll Verification through Self-help Groups.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level.
- 2) **Disbursement of Ad-hoc Bonus for the financial year 2012-13 against the sanctioned post.**
- 3) Arrear payment of GRS/2<sup>nd</sup> GRS/TA/CA/BSAC/PA/JPO if any as per P & RD order.
- 4) Reimbursement of actual travelling expenses made by the Jeebika Sevak, this has reference of memo no- 131(7) /MGNREGS, dated- 11/01/2012.
- 5) To meet the expenses, if any, for conduction of training of supervisor by the PO & BDO.
- 6) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

  
Addl. District Programme Coordinator  
MGNREGS, Jalpaiguri  
&  
Addl. Dist. Magistrate (G), Jalpaiguri  
Date:- 08/10/2013.

**Memo No. 1358/1(33)/MGNREGS**

Copy forwarded for information and taking necessary action to:

- 1) The **Sabhadhipati**, Jalpaiguri Zilla Parishad
- 2) The **District Magistrate** & Dist. Programme Co-coordinator, NREGS, Jalpaiguri.
- 3-5) The **Sub Divisional Officer & SDPC, MGNREGS, Sadar / Alipurduar / Mal** Sub- Division.
- 6-18) The **Savapati, Sadar / Rajganj/ Maynaguri / Dhupguri / Mal / Matiali / Nagrakata / Falakata / Kalchini /Alipurduar-I /Alipurduar-II / Kumargram /Madarihat-Birpara Panchayat Samiti,**
- 19-31) The **Programme Officer, Sadar / Rajganj/Maynaguri / Dhupguri / Mal / Matiali / Nagrakata /Falakata / Kalchini / Alipurduar-I / Alipurduar-II/Kumargram /Madarihat-Birpara Block.**
- 32) The **Dealing Assistant**, MGNREGS Cell, Jalpaiguri.
- 33) The **Account Section**, MGNREGS Cell, Jalpaiguri.

  
Addl. District Programme Coordinator  
MGNREGS, Jalpaiguri  
&  
Addl. Dist. Magistrate (G), Jalpaiguri