

## PART-I

UTILISATION CERTIFICATE for CASH COMPONENT for THE YEAR 2012-2013 UNDER MGNREGA for SADAR BLOCK

District : Jalpaiguri, West Bengal State, Year 2012-13

- 1) Unspent balance for previous year 2011-11 under MGNREGA i.e. opening balance as on 01.04.2012 ₹ 32.65 (in lakh)
- 2) Allotment received during the year 2012-13 under MGNREGA ₹ 46. 41786 (in lakh)

Allotment order Memo No & Date	Amount of allotment received from District MGNREGA Cell
718, 03/05/2012	₹ 3, 28, 033. 00
1238, 25/07/2012	₹ 4, 10, 000. 00
767, 11/05/2012	₹ 24, 480. 00
1188, 20/07/2012	₹ 24, 480. 00
976, 08/06/2012	₹ 63, 613. 00
1187, 20/07/2012	₹ 40, 095. 00
1109, 06/07/2012	₹ 4, 50, 000. 00
832, 21/05/2012	₹ 6, 50, 000. 00
1094, 29/06/2012	₹ 2, 10, 000. 00
1560, 11/09/2012	₹ 1, 19, 900. 00
1576, 13/09/2012	₹ 3, 02, 500. 00
1726, 08/10/2012	₹ 2, 10, 000. 00
1728, 08/10/2012	₹ 1, 40, 000. 00
1904, 22/11/2012	₹ 2, 76, 500. 00
2009, 27/11/2012	₹ 7, 50, 000. 00
2140, 26/12/2012	₹ 70, 000. 00
04, 04/01/2013	₹ 59, 191. 00
149, 31/01/2013	₹ 3, 89, 333. 00
330, 06/03/2013	₹ 1, 00, 000. 00
367, 14/03/2013	₹ 23, 661. 00

Certified that a sum of ₹ 46. 41786 (in lakh) only was received as sub- allotment during 2012-13 from District NREGA Cell Letter No and date given on the margin under NREGA.

Further a sum of ₹ 32.65 (in lakh) only being unspent balance of the previous year 2011-12 i.e. Opening balance during the year was allotted to be brought forward for utilization during the current year 2012-13. The miscellaneous receipts of the agency during the year 2012-13 were ₹ 0.86633 (in lakh). It is also certified that out of the above mentioned total funds of ₹ 79. 93419 (in lakh) only a sum of ₹ 46.85296 (in lakh) only has been utilized during 2012-13 for the purpose for which it was sanctioned, out of which, an amount of ₹ 3.48546 (in lakh) has been utilized on administrative expenses permissible under the NREGA, it is further certified that the unspent balance of ₹ 33.08123 (in lakh) only remaining as on reporting date 08/04/2013, which will be utilized for the programme in 2013-14.

- 3) Miscellaneous Receipts of the Agency, If any, Under MGNREGA ₹ 0.86633 (in lakh)
- 4) Total fund available (1+2+3) = ₹ 79. 93419 (in lakh)

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

Block: Sadar Memo No: 1358 /MGNREGS Date: 08/04/2013

Copy forwarded for information and necessary action to:

- 1) The ADPC, MGNREGS & ADM (G), Jalpaiguri.

Asst. Programme Officer  
MGNREGS, Sadar Block

Checked & signed by  
APO/JPO/BLOCK OFFICIALS for Block

Programme Officer  
Sadar, Dist. Jalpaiguri  
Counter Signature & seal of  
the P.O & B.D.O for Block &  
GP's Recommendation for

**PART-II**

**Utilization Certificate for Administrative fund for the year 2012-2013 under MGNREGA  
District Jalpaiguri, West Bengal State Year 2012-13**

- Opening Balance as on 01.04.2012, if any, ₹ 1.87445 (in lakh)  
1) Allotment Received during the year 2012-13 under MGNREGA AE fund ₹ 4.9 (in lakh)  
2) Total fund available (1+2)= ₹ 6.77445 (in lakh)  
3) Total utilization of fund = ₹ 3.48546 (in lakh)  
4) Closing Balance as on 31-03-2013 (3-4)= ₹ 3.28899 (in lakh)

Allotment Order No, Memo No & Date	Amount of Allotment received from District MGNREGS Cell for AE Fund
1094/MGNREGS, 29/06/2012	₹ 2, 10, 000. 00
1726/MGNREGS, 08/10/2012	₹ 2, 10, 000. 00
2140/MGNREGS, 26/12/2012	₹ 70, 000. 00

This is to certify that the above sanctioned administrative fund has been fully/partly utilized against approved order of the P & RD, Govt of West Bengal vide order no 3337(10)/P&RD/P/18S-01/06(Pt), Dated- 15/06/2006. The administrative fund utilized for the following purpose as guided by the P&RD, Govt of West Bengal.

- 1) Staff Salary-Cost of additional staff engaged at various levels for the scheme with the approval of the state Government.
- 2) Other contingent expense:
  - a) Mobility support to the Block/Gram Panchayat(Inspection of Schemes)
  - b) Training of PRI members and other functionaries for this scheme.
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work(VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo No: 597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/ 2ND GRS/TA/CA/BSAC/PA/JPO if any as per P&RD order
- 3) Muster Roll verification Bill
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.

*[Signature]*  
Asst. Programme Officer  
MGNREGS, Sadar Block

Checked & signed by APO/JPO/BLOCK  
OFFICIALS for Block & GP's  
Recommendation for fund

*[Signature]*  
Programme Officer  
Sadar Block, Jalpaiguri  
Counter Signature & seal of  
the P.O & B.D.O for Block &  
GP's Recommendation for  
fund