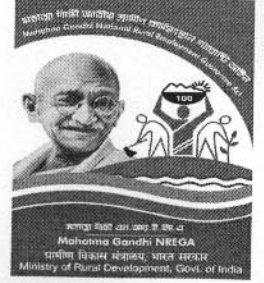




GOVT. OF WEST BENGAL
OFFICE OF THE D.P.C.(MGNREGS)

&
DISTRICT MAGISTRATE, JALPAIGURI
(MGNREGS CELL AT ROOM NO- 05, 2nd FLOOR
COLLECTORATE BUILDING, JALPAIGURI)

(E-mail: nrega.jal@gmail.com; website: www.nregajalpaiguri.com)
Phone : (03561)224826 Fax : (03561)222334 * Help Line: 1800-345-3215 (Toll Free)



Memo No. 874(13) /MGNREGS

Date: - 29/05/2013

To: 1-13) The PO & BDO

Sadar / Rajganj / Maynaguri / Dhupguri / Mal / Nagrakata / Matiali /
Falakata / Alipurduar I / Alipurduar II / Kalchini / Kumargram / Madarihat -
Birpara Block.

Sub: Regarding acceptance of draft for disbursing wages to the MGNREGA beneficiaries.

Ref: No. NREGS/Rlg/Circular dated 28-05-2013 of the Sr. Supdt of Post Offices, Jalpaiguri Division and D.O letter no. SB/NREGS/WB Circle, Dated 26th August, 2009 of Chief Postmaster General, Kolkata.

Please find copy of the memo in reference on the captioned subject which is self explanatory.

Hence, you are requested to please instruct all the Gram Panchayats in your jurisdiction to deposit MGNREGA wages to all Post Offices through demand draft in lieu of cash/cheque.

This is for your kind information & necessary action.

Encl: As above.

Copy 29/5/13
District Nodal Officer
MGNREGS - WB
Jalpaiguri

874(13)/16
Memo No. /MGNREGS

Date: - 29/05/2013

Copy forwarded for necessary information and action to:-

- 1) ADPC, MGNREGS & ADM (G), Jalpaiguri
- 2) Sr. Supdt of Post Offices, Jalpaiguri Division
- 3) Joint BDO (H.Q), MGNREGS Cell, Jalpaiguri
- 4) Coordinator, SA &G/ PM (Acct)/ PM (MIS), MGNREGS Cell, Jalpaiguri.

Copy 29/5/13
District Nodal Officer
MGNREGS - WB
Jalpaiguri

N.R.E.G.A. CELL
Jalpaiguri 922
Docket No.
Date 29/5/13

DEPARTMENT OF POSTS, INDIA
O/o the Sr. Superintendent of Post Offices,
Jalpaiguri Division, Jalpaiguri-735101.

By hand

To,
The District Nodal Officer,
MGNREGS-WB, Jalpaiguri,
O/o the D.P.C [MGNREGS]

&
District Magistrate, Jalpaiguri
MGNREGS Cell at Room No.05, 2nd Floor,
Collectorate Building, Jalpaiguri.

No: - NREGS/Rlg/Circular

Dated at Jalpaiguri the 28/05/2013.

Sub: - Regarding acceptance of draft for disbursing wages to the MGNREGA beneficiaries.

Sir,

This is to intimate that it has come to the notice of the Divl.Superintendent, Jalpaiguri Postal Division that at Makrapara EDBO, Ramjhora and Krantihat S.O are taking the deposits of NREGA in cheque and the amount of the cheque is being incorporated in the account on the same day before encashment of the cheque amount in f/o the Postal Department. Even, the NREGA payment is being made on the day or next day on receipt of the cheque but before encashment of the cheque amount.

The procedure is quite wrong and in contravention of the order of the Chief Postmaster General, W.B.Circle vide its D.O letter no.SB/NREG/WB Circle date: 26th August, 2009 circulated vides this office letter no.NREGS/ Rlg/Circular dated at Jalpaiguri, the 02/09/2009. In the para 2 of the C.O/Kolkata above referred D.O letter it has been clearly mentioned that the Gram Panchayet will hand over a demand draft (in lieu of prevailing system of handing over cash/cheque) alongwith the wage list. Therefore, all the SPMs of this division have been instructed to guard such irregular receipt of cheque in NREGA deposit and instruct their B.Os accordingly vide this office letter of even number dated 20/05/2013.

A copy of the said D.O letter no.SB/NREGS/WB Circle dated 26th August, 2009 as received from the Chief Postmaster General, W.B.Circle, Kolkata-12 is enclosed and forwarded herewith for your kind perusal and you are requested to please instruct the concerned authorities to deposit MGNREGA wages to all Post offices under this Division through demand draft in lieu of cash/cheque. Your kind co-operation is requested.

Thanking you,

yours faithfully,

Encls: - As above.



(Signature)

PM (A/c)

Sr. Supdt of Post offices,
Jalpaiguri Division-735101.

Pl. circulate to
all the blocks
for compliance by
the GPs.

(Signature)
29/5/13

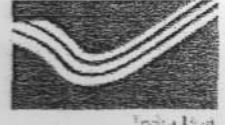


सत्यमेव जयते

R. HANDA

Chief Postmaster General
West Bengal Circle
Calcutta 700 012

भारतीय डाक



India Post

☎ 91 33 22253800
☎ 91 33 22120070
☎ 91 33 2212 0811
e-mail : cpmg_wb@indiapost.gov.in

D.O.No. SB/NREG/WB Circle

Date : 26th August, 2009

Dear

This relates to certain changes in the disbursement of wages under NREGA through Post Office accounts, proposed by the Govt of West Bengal, Panchayet and Rural Development Department vide their order 5486-RD/P/NREGA/18-B-01/06 (Pt.II) dated 21.8.2009.

The procedure for transfer of fund in Central Govt account and disbursement of wages through individual accounts standing at the Post Offices is summarized below:

1. Each District Programme Co-coordinator (DPC) will deposit 1/5th of the wages paid through Post Offices in a month as an advance in the Head Post Office for disbursement of wages under NREGA. **This amount will be decided by the DPC in consultation with the Divisional Superintendent of Post Offices. The amount thus deposited will stand as a kind of permanent rolling advance,** and will be replenished from time to time against the disbursements being made from the Branch / Sub Offices.
2. Each Gram Panchayet (GP) or the Programme Implementing Agency (PIA) will hand over **a Demand Draft** (in-lieu of the prevailing system of handing over cash / cheque) along with the scroll of wage labourers. The DD will be handed over normally to the Branch Postmasters. However, DDs can even be handed over to the Sub Postmaster or EDSPM, where the GP concerned is located near to the SO / EDSO. **The amount of the demand draft will be same as one shown in the scroll.**
3. The demand draft will be drawn **in favour of the Postmaster of the concerned Head Post Office** (except for the offices in account with Raigunj MDG, where the DD will be drawn in favour of the SPM Raigunj MDG). The DDs will be handed over to the BPM by the G.P. before despatch of day's mail.

4. After receiving the scroll along with the requisite Demand Draft, BPM will forward the Draft to its account office, after due accounting of the same on very day.
5. On receipt of the Draft, SPM concerned will take it into account and will arrange to remit the requisite cash to the concerned B.O. through earliest available channel. SPM will give telephonic intimation of the receipt and disbursement being made by him to the Head Postmaster and to the Sub Divisional Inspector / ASP. If necessary, special arrangement of remitting cash to the Branch Office may be done by hiring a vehicle and by arranging police escorts. Sub Divisional Inspector / ASPs, who will work as facilitator for arranging cash conveyance.
6. If required, service of the Cash Overseers may be used for conveyance of cash. Even service of the Branch Postmasters may also be utilized for conveyance of cash from Account Office to B.O. for NREG payments. **The BPMs may be paid incentives** for such arrangements at the rate to be notified shortly. **Each Sub Office will submit a detailed monthly account in respect of the expenditure incurred for remittance of cash to the Head Postmaster.**
7. On receipt of the cash, BPM will arrange for payment through individual accounts, against the credits in that account. The scroll handed over by the G.P. will be treated as Pay Slip for all the works together and individual Pay Slip will not be necessary.
8. The Sub Postmaster will send all the Drafts so received from various Branch Offices (as well as those received direct) to the Head Post Office on the very day of receipt, after due accounting.
9. The Postmaster of the Head Post Office will be responsible for encashment of Draft so received at their end through the concerned branch of the **State Bank of India within 24 hours of their receipt.**
10. In case it happens that the Drafts deposited for payment do not get cleared for some reason or other within the stipulated time, yet payment is required to be made by the Post Offices, **Divisional Superintendent will immediately bring this to the notice of the District Nodal Officer (DNO), NREGA, for depositing additional fund temporarily** to take care of the liquidity problem. District Magistrate and Ex-officio DPC will arrange to deposit the amount in the Head Post Office / Raigunj MDG out of the NREGA fund. It will be the **personal responsibility of the Head Postmaster to ensure that any point of time amount standing in the Head Post Office as permanent rolling advance does not become negative.**
11. This arrangement will be effective from **1st September 2009.**

12. Since we are left with very little time, it will be necessary to urgently hold meeting with the Head Postmasters and with the Sub Divisional Inspector / ASPs so as to explain them. Sub Divisional Officers in turn will brief the Sub Offices and the Branch Offices in their administrative jurisdiction. The mobile number of Sub Divisional Inspector / ASPs may be made available to each Sub / Branch Postmaster in their jurisdiction. Also **the Divisional Heads will be in constant touch with the District Nodal Officers for smooth implementation of the scheme and for assessing the optimum amount of the permanent rolling advance.**

In case of any query I shall request you to speak to ADPS (SB) of my office in telephone No. (033) 2212-0064.

With best wishes,

Yours sincerely,

R. Handa
(Rameshwari Handa)

U/B

All Postal Divisional Heads excluding Kolkata City Divisions.

Copy to :

U/B

1. PMG, Kolkata Region, Kolkata.
2. PMG, South Bengal Region, Kolkata.
3. PMG, North Bengal and Sikkim Region, Siliguri.
4. GM (PA&F), West Bengal Circle, Kolkata.

No. NREGS/RIG/Circular dtd 02.09.09

For your kind information, guidance and take note.

1-2) The Sr. Post Master, IPh H.O. & Post Master, Mal H.O.

3-59) All S.P.M. under IPh Divn.

60-301) All EASPM & BPM under IPh Divn.

302-304) All Inspecting ~~Officer~~ Officer.

(Signature)

प्रवर डाकघर अधीक्षक
जलपाईगुरी डाक मण्डल
जलपाईगुरी-735101

Senior Superintendent of Post Office
Jalpaiguri Division-735101