

## PART-I

Utilization Certificate for Cash Component for the year 2011-2012 under MGNREGA for Alipurduar-I Block

District Jalpaiguri, West Bengal State Year 2011-12

1) Opening Balance as on 01.04.2011 Rs.

Rs. 19,32,061.59

2) Allotment Received during the year 2011-12

Under MGNREGA Rs. 61,26,084.00

Allotment Order Memo No & date	Amount of Allotment received from District MGNREGA Cell
318 dt→ 3.5.11	Rs. 4,32,600.00
319 dt→ 3.5.11	Rs. 84,000.00
320 dt→ 3.5.11	Rs. 54,750.00
555 dt→ 1.7.11	Rs. 36,000.00
597 dt→ 14.7.11	Rs. 80,993.00
724 dt→ 1.8.11	Rs. 4,88,100.00
996 dt→ 20.10.11	Rs. 35,14,541.00
997 dt→ 20.10.11	Rs. 1,10,000.00
998 dt→ 20.10.11	Rs. 30,000.00
999 dt→ 20.10.11	Rs. 1,85,200.00
1000 dt→ 20.10.11	Rs. 23,100.00
1134 dt→ 22.11.11	Rs. 46,800.00
1170 dt→ 28.11.11	Rs. 3,54,000.00
151 dt→ 17.1.12	Rs. 5,31,000.00
152 dt→ 17.1.12	Rs. 55,000.00
580 dt→ 22.03.12	Rs. 1,00,000.00

3) Miscellaneous Receipts of the Agency, if any.  
Under MGNREGA=Rs. 61,001.004) Total fund available (1+2+3) = Rs. 81,19,146.59

Certified that a sum of Rs. 61,26,084.00 only was received as sub-allotment during 2011-12 from District NREGA Cell Letter no. & date given on the margin under NREGA.

Further a sum of Rs. 19,32,061.59 only being unspent balance of the previous year 2010-11 i.e. Opening Balance during the year was allotted to be brought forward for utilization during the current year 2011-12. The miscellaneous receipts of the agency during the 2011-12 were Rs. 61,001.00

It is also certified that out of the above mentioned total funds of Rs. 81,19,146.59 only a sum of Rs. 73,91,816.00 only has been utilized during 2011-12 for the purpose for which it was sanctioned, out of which, an amount of Rs. 4,97,462.00 has been utilized on administrative expenses permissible under the NREGA. It is further certified that the unspent balance of Rs. 7,27,330.59 only remaining as on reporting date 31.03.12.... which will be utilized for the programme in 2012-13.

Certified that I have satisfied myself that the conditions on which funds was sanctioned have been duly fulfilled/ are being fulfilled and that I have exercised checks as declared in prescribed requisition format part-II to see that the money has been actually utilized in the Block for the purpose for which it was sanctioned. The scheme for which UC is being given social audit/Inspection for as such schemes is completed. Form 3-register are updated and MIS data entry done for 100% MIS against scheme.

Block Alipurduar-I ..... Memo No. 798 ..... Date 13.04.12 .....Copy forwarded for information and necessary action to:-


1) The ADPC, MGNREGS &amp; ADM (Dev), Jalpaiguri.



Checked &amp; Signed by APO/JPO/Block Officials

: **Asstt. Programme Officer**  
**Alipurduar - I**

Counter Signature &amp; Seal of the P.O &amp; B.D.O


  
**Programme Assistant**  
**Alipurduar - I**

N.B:- i) Total Muxdergy expense Rs. 46,19,058.00.  
Out of this Rs. 3,16,501 with I.T payment made by block  
and Rs. 43,02,557.00 sub allotted to G.Ps.  
ii) Rs. 16,872.00 sub allotted to puzarpur G.P for VLE payments.

PART-II

Utilization Certificate for Administrative fund for the year 2011-2012 under MGNREGA

District Jalpaiguri, West Bengal State Year 2011-12

- 1) Opening Balance as on 01.04.2011, if any, Rs. 2,73,491.00
- 2) Allotment Received during the year 2011-12 Under MGNREGA as AE fund Rs. 3,45,993 + 61,001 (Bank int) =
- 3) Total fund available (1+2) = Rs. 6,80,485.00
- 4) Total Utilization of fund (in Rs.) 4,97,462.00
- 5) Closing Balance as on 31-03-2012 (3-4) = Rs. 1,83,023.00

Sl. No.	Allotment Order No, Memo No & date	Amount of Allotment received from District MGNREGA Cell for AE fund
1	597 dt. 14.7.11	80,993.00
2	997 dt. 20.10.11	1,10,000.00
3	152 dt. 17.01.12	55,000.00
4	580 dt. 22.03.12	1,00,000.00

This is to certify that the above sanctioned administrative fund has been fully/ partly utilized against approved order of the P & RD, Govt. of West Bengal vide order no.3337(10)/P&RD/P/18S-01/06(Pt), Dated-15/06/2006. The administrative fund utilized for the following purpose as guided by the P & RD, Govt. of West Bengal

- 1) Staff salary- Cost of additional staff engaged at various levels for the scheme with the approval of the State Government.
- 2) Other contingent expense
  - a) Mobility support to the Block/Gram Panchayat (Inspection of schemes)
  - b) Training of PRI members and other functionaries for this scheme
  - c) IEC Campaign for awareness guarantee for this Act & Scheme
  - d) Outsourcing of Data Entry work (VLE)
  - e) Printing of forms etc.
  - f) Stationery and Peripherals
  - g) Office furniture and equipments
  - h) Capacity building of SHG's for the purpose of this scheme.
  - i) Social audit of works implemented under this scheme.

Beside that earlier issued vide Memo no.597/MGNREGS date-14/07/2011 of this office may kindly be compliance in due course as follows:-

- 1) Expenses for conducting meeting specially for MGNREGS issues at Block level
- 2) Arrear payment of GRS/2<sup>nd</sup> GRS/1A/CA/BSAC/PA/JPO if any as per P & RD order
- 3) Muster Roll verification Bill.
- 4) Miscellaneous expenses for smooth running of Block MGNREGA Cell on subject to prior approval of DPC & DM.



Checked & Signed by APO/JPO/Block Officials  
**Asstt. Programme Officer**  
**Alipurduar - I**



Counter Signature & Seal of the P.O & B.D.O

Memo. No. 798 Dt. 13.04.2012

**STATEMENT SHOWING RECEIPT AND PAYMENT UNDER MGNREGS ,ALIPURDUAR-I DEVELOPMENT BLOCK  
PERIOD FROM 01-04-2011 TO 31-03-2012**

RECEIPT			PAYMENT		
MEMO NO & DATE	PARTICULARS	AMOUNT	AMOUNT	PARTICULARS	AMOUNT
318 DT-03-05-2011	Remuneration of APO from April to June' 11	21600.00	50400.00	Remuneration of APO	57600.00
724 DT-01-08-2011	Remuneration of APO from July to Sept' 11	21600.00		Remuneration of CA	108000.00
999 DT-20-10-2011	Remuneration of APO for Octo'11	7200.00			
318 DT-03-05-2011	Remuneration of CA from April to June' 11	27000.00	108000.00	TA bill drawn by CA	8000.00
724 DT-01-08-2011	Remuneration of CA from July to Sept' 11	27000.00		Remuneration of T.A	560000.00
999 DT-20-10-2011	Remuneration of CA for Octo'11	9000.00			
1170 Dt-28-11-2011	Remuneration of C.A from November to December, 11	18000.00			
151, Dt-17-01-2012	Remuneration of C.A from January to March, 12	27000.00		TA bill Drawn by T.A	645.00
318 DT-03-05-2011	Remuneration of TA from April to June' 11	168000.00	546000.00	Remuneration of BSAC	168000.00
724 DT-01-08-2011	Remuneration of TA from July to Sept' 11	126000.00			
999 DT-20-10-2011	Remuneration of TA for Octo'11	42000.00			
1170 Dt-28-11-2011	Remuneration of T.A from November to December, 11	84000.00		TA bill Drawn by BSAC	1707.00
151, Dt-17-01-2012	Remuneration of T.A from January to March, 12	126000.00			
319 DT-03-05-2011	Remuneration of BSAC from April to June' 11	42000.00	168000.00	Remuneration of JPO	168000.00
724 DT-01-08-2011	Remuneration of BSAC from July to Sept' 11	42000.00			
999 DT-20-10-2011	Remuneration of BSAC for Octo'11	14000.00			
1170 Dt-28-11-2011	Remuneration of B.S.A.C from November to Dec, 11	28000.00		Remuneration of P.A	81900.00
151, Dt-17-01-2012	Remuneration of B.S.A.C from January to March, 12	42000.00			
319 DT-03-05-2011	Remuneration of JPO from April to June' 11	42000.00	168000.00	Remuneration of GRS	538000.00
724 DT-01-08-2011	Remuneration of JPO from July to Sept' 11	42000.00			
999 DT-20-10-2011	Remuneration of JPO for Octo'11	14000.00			
1170 Dt-28-11-2011	Remuneration of JPO from November to Dec, 11	28000.00		Remuneration of 2nd GRS	447306.00
151, Dt-17-01-2012	Remuneration of JPO from January to March, 12	42000.00			
318 DT-03-05-2011	Remuneration of GRS from April to June' 11	135000.00	540000.00	Arrear drawn by 2nd GRS(Amal GIRI)	13650.00
724 DT-01-08-2011	Remuneration of GRS from July to Sept' 11	135000.00			
999 DT-20-10-2011	Remuneration of GRS for Octo'11	45000.00			
1170 Dt-28-11-2011	Remuneration of GRS from November to Dec, 2011	90000.00		Remuneration of Gardeners	101068.00
151, Dt-17-01-2012	Remuneration of GRS from January to March, 12	135000.00			
318 DT-03-05-2011	Remuneration of 2nd GRS from April to June' 11	81000.00	470500.00	TA bill drawn by Gardeners	13000.00
724 DT-01-08-2011	Remuneration of 2nd GRS from July to Sept' 11	94500.00			
999 DT-20-10-2011	Remuneration of 2nd GRS for octo'11	45000.00			
1170 Dt-28-11-2011	Remuneration of 2nd GRS from November to Dec, 2011	88000.00			
998 DT-20-10-2011	Remuneration of 2nd GRS from Aug & Sept'11(arrear)	30000.00		Nursery Management Programm	4596557.00
151, Dt-17-01-2012	Remuneration of 2nd GRS from January to March, 12	132000.00		IT Payment (Nursery Purpose Supplier	22501.00
555 DT-01-07-2011	Remuneration of PA from June to sept' 11	36000.00	90000.00		
999 DT-20-10-2011	Remuneration of PA for Octo'11	9000.00			
1170 Dt-28-11-2011	Remuneration of P.A from November to Dec, 2011	18000.00			Payment for VLE(Pararpar GP)
151, Dt-17-01-2012	Remuneration of PA from January to March, 12	27000.00			
320 DT-03-05-2011	Remuneration of Gardener from April to Sept' 11	48750.00	101550.00		
320 DT-03-05-2011	Remuneration of Gardener for TA bill	6000.00		Payment of Bonus to 12nos. Cont.Staff	25200.00
1134, Dt-22-11-2011	Remuneration of Gardener from Oct to March' 12	46800.00		Payment from Admn. Fund	463810.00
597 DT-14-07-2011	Receipt Administrative fund	80993.00	345993.00		
997 DT-20-10-2011	Receipt Administrative fund	110000.00			
152, Dt-17-01-2012	Receipt Administrative fund	55000.00			
580, Dt-22-03-2012	Receipt Administrative fund	100000.00			
DT-30-06-2011	Receipt Bank Interest from SBI	22811.00	61001.00		
Dt-31-12-2011	Receipt Bank Interest from SBI	38190.00			
996 DT-20-10-2011	Receipt for Nursery Management Programme	3462602.00	3514541.00		
996 DT-20-10-2011	Administraive(for nursery management)	51939.00			
1000 DT-20-10-2011	Receipt adhoc bonus	23100.00	23100.00	<b>Total Expenditure</b>	<b>7391816.00</b>
	<b>Total Received</b>		<b>6187085.00</b>	<b>Closing Balance(31-03-2012)</b>	<b>727330.59</b>
	<b>Opening Balance(01-04-2011 )</b>		<b>1932061.59</b>	<b>Grand Total</b>	<b>8119146.59</b>
	<b>Grand Total</b>		<b>8119146.59</b>		

Balance Analysis	
1) Rain Water Harvesting	385692.00
2) Remuneration Of GRS	2000.00
3) Remuneration Of 2nd GRS	74722.00
4) Remuneration Of PA	25200.00
5) Remuneration of Gardener	3322.00
7) Nursery Administrative fund	53371.00
8) Admn. Fund	183023.59
<b>Total</b>	<b>727330.59</b>


  
 Programme Officer(MGNREGS)  
 &  
 Block Development Officer  
 Alipurduar-I

Details Expenditure of Administrative Fund  
Period from 01.04.2011 to 31.03.2012

Memo. No. 798 D7-13.04.2012

Sl. No.	Particulars	Amount
1	Fuel Charge for Vehicle	242215.00
2	Telephone Bill	25047.00
3	Printing & Stationary	68744.00
4	Refreshment	6787.00
5	Payment to Social Audit	9100.00
6	Payment to SHG Members for Muster Roll Verification	31917.00
7	Computer repair & Parts purchase	12550.00
8	Payment of Block VLE	50000.00
9	Miscellaneous	17450.00
	<b>Total</b>	<b>463810.00</b>

NB: Rs. 8000/- has been paid from Administrativ fund to CA for TA bill  
Rs. 1707/- has been paid from Administrative fund to BSAC for TA bill  
Rs. 2100/- has been paid from Administrative fund for Bonus payment.  
Rs. 645/- has been paid from Administrative fund to T.A for TA bill.  
Rs. 7200.00 has been paid from Administrative fund to APO .  
Rs. 14000.00 has been paid from Administrative fund to TA.

  
Programme officer [MGNREGS]  
&  
Block Development Officer  
Alipurduar - I