

**Following Documents are to be Submitted for Obtaining Puja Permission
(2024) from Appropriate Authority.**

1. List of Office-bearers of the Puja Organizing Committee with residential address and Phone No.
2. XEROX copy of permission letter of previous year (2023).
3. Receipt & Expenditure statement of previous year (2023).
4. Budget for the current year (2024).
5. Consent of owner of the Land
6. Sketch map of Pandal, Declaration for Fire Extinguisher.
7. Certificate of TEMPORARY ELECTRICITY CONNECTION from the West Bengal State Electricity Distribution Co Ltd (WBSEDCL) stating No. of Tube Light, Fan, Tooni Light used with total amount of Volts along with Photocopy of Security deposit receipt.
8. List of volunteers conversant with FIRE SAFETY measures.
9. Statement as to whether provision for temporary GENERATOR set has been made(with capacity).
10. Statement for Number of LOUD SPEAKER/BOXES and AMPLIFIER to be used.
11. Certificate of LICENSED ELECTRICIAN & DECORATOR.
12. Affidavit/Declaration on behalf of the Puja Committee for Sound Limit.
13. Declaration before Pollution Control Board.